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**Executive Director**  
Sandra Fitzpatrick

## **EXECUTIVE COMMITTEE MEETING MINUTES** **Holiday Inn Capitol Plaza** **Sacramento**

**MONDAY FEBRUARY 2, 2009**

### **I. Call to Order, Roll Call and Establish Quorum**

Commissioner Davis called the meeting to order at 4:00 p.m.

**Commissioners present:** Jim Davis, Hav Staggs, Donna Ueland, Tom Rowe, Hank Lacayo, Celia Esquivel, Karen Josephson

**Guest:** Erica Goode

**Staff:** Sandra Fitzpatrick, Carol Sewell

A quorum was present.

### **II. Approve Agenda**

The February 2, 2009 Executive Committee agenda was reviewed.

M/S/C (Esquivel/Staggs)

**TO APPROVE THE FEBRUARY 2, 2009 EXECUTIVE COMMITTEE AGENDA.**

### **III. Approve Minutes of December 3, 2008 Meeting**

The minutes of the December 3, 2008 Executive Committee meeting were reviewed.

M/S/C (Lacayo/Esquivel)

**TO APPROVE THE MINUTES OF THE DECEMBER 2, 2009 EXECUTIVE COMMITTEE MEETING.**

### **IV. Public Comment**

None

### **V. Comments from the CCoA Chair**

Commissioner Davis acknowledged the work of staff in planning the week's meetings. Davis discussed changes in Commission appointments, the State Ombudsman program budget concerns, review of CCoA's two-year action plan, the need for course corrections as emerging issues are identified, and possible development of advisory statements on issues of concern.

### **VI. Unfinished Business**

**A. Media Release Committee**

Commissioner Davis reported on communications with Media Release Committee Chair Commissioner Goode and committee status.

**B. Senior Center Stakeholder Forum Update**

Fitzpatrick provided an overview of the February 4th Senior Center Stakeholder Forum.

**C. CCoA State Plan on Aging Committee**

Commissioner Ueland reported on the State Plan on Aging Committee meeting with Ed Long of CDA. Long reviewed CDA's goals and public hearing plans. CDA is partnering with Caltrans on senior transportation needs through the California Transportation Plan 2035. Commissioner Davis proposed writing to Caltrans to endorse directing focus groups toward both seniors and persons with disabilities.

**VII. New Business**

**A. California Foundation on Aging Meeting**

Commissioner Staggs reviewed the agenda for the February 4th CFoA Board meeting. Members will consider election of an additional CCoA representative; Commissioner Rowe has expressed an interest.

**B. Director's Report**

**1. Staffing Issues**

Fitzpatrick reported that Commissioners Scharlach, Pynoos, and Wyman had been notified that their terms of service had expired. She reviewed impacts of furloughs on staff and workload and a possible hold on travel expense claims.

**2. California Health & Human Services Agency Training**

Fitzpatrick attended a training session for Board and Commission staff related to the appointments process. The Committee discussed a possible Bylaws amendment regarding Commissioner attendance and/or participation standards.

**3. State Budget Cuts**

Fitzpatrick reported no State Budget revision approval as of yet. Ombudsman funding alternatives to be discussed by Advocacy and Policy Committee. Future staff/CCoA involvement in non-CCoA activities will be reviewed.

**VIII. Adjourn**

The meeting adjourned at 5:28 p.m.